THE 1st ALL AFRICA
POST HARVEST
CONGRESS & EXHIBITION
Reducing food losses and waste: Sustainable solutions for Africa

CONGRESS INFORMATION PACK

PROGRAMME

Development of the Congress programme is at an advanced stage and will be uploaded onto the website. Organizers have booked the ballroom at the Safari Park Hotel and a number of side rooms for side events. For speaker roles in various panels/ breakout sessions, queries on the programme or requests for meeting rooms for self-organized side-events, delegates should send their requests to postharvest.conference@gmail.com with a copy to postharvest.conference@uonbi.ac.ke

REGISTRATION PROCESS

The Congress will bring together policy makers and key executives from the agriculture sector, local and international agribusiness firms, farmers, financial institutions, scientists, civil society and thought leaders to discuss and develop concrete plans for postharvest food loss and waste reduction in the continent. Registration is open to all interested persons at a cost of **USD$350** for the Early Birds **(28th February, 2017)** and **USD$400** for Late Bookers. For students the rate is **USD$100** for early birds and **USD$150** for late bookers. Registration is ongoing at the website http://africa-postharvestconference.uonbi.ac.ke For queries on the Congress registration process, please contact register.postharvest@gmail.com.

EXCURSION

The organizers have teamed up with stakeholders in the Agricultural sector to organize an excursion on 28th March, 2017. Though optional, the excursion will give delegates an opportunity to engage with various value-chain actors and interact with Kenyan farmers, agribusinesses owners and scientists working at the grassroot level. The cost of the excursion is **USD $50**. Payment can be made to the Bank Account below. For queries on the Excursion registration process, please contact register.postharvest@gmail.com

ACCOMMODATION

Accommodation can be booked at Safari Park Hotel − the official Congress Hotel − at a negotiated rate of **US$ 200 (BB) per night**. For room reservations, please write directly to reservations@safariparkhotel.com with a copy to the event organizers at register.postharvest@gmail.com. The hotel's phone contacts are: (+254-20) 3633000, +254 722 205 683, +254 733 333 713, +254 725 226 250.

Alternative accommodation options include the following:

Hotel Name	Cost for Bed and Breakfast	Capacity	Contacts for reservations
Utalii Hotel	Single Room (BB): For East Africans, Ksh 8,500; Double Room: Ksh. 10,500 Single Room: For non-East Africans – US$140 (BB); Double Room: US$170	50 rooms	Phone: +254733410005/ +254733600584 Email: reservations@utalii.co.ke copy to register.postharvest@gmail.com Web: www.utaliihotel.co.ke
Sportsview Hotel	Single standard rooms (BB) Kshs. 5,200 Double standard rooms (BB): Kshs. 6,900 Single Deluxe Rooms (BB): Kshs. 6,500 Double Deluxe Rooms (BB): Kshs. 8,500	60 rooms	Tel:+254722881101; +254733881100 +254 20 8561649/ 020 8562811 E: reservations@sportsviewhotel.com copy to register.postharvest@gmail.com Website: www.sportsviewhotel.com

Sunstar Hotel	Single standard rooms (BB) Ksh. 4,500 Double standard rooms (BB): Kshs. 5,000 Twin Rooms (separate beds: Kshs 7,000 Superior Rooms: 6,500	50 rooms	E: sales@sunstarhotelnairobi.com marketing@sunstarhotelnairobi.com copy to register.postharvest@gmail.com Phone: + 254 701 412 203 Web: www.sunstarhotelnairobi.com
African Institute for Capacity Development (AICAD) Guest House	Suitable for student delegates, this accommodation facility is situated at the **Jomo Kenyatta University of Agriculture and Technology** (JKUAT) Main Campus in Juja, Charges are as follows: Single Room (BB): US$40	40 rooms	Phone: +254 20 726 610 402. Email: aicad@aicad.or.ke and copy Njoki@icad.or.kewith a copy to register.postharvest@gmail.com

TRANSPORTATION TO AND FROM HOTELS

Organizers will provide transfers to and from the airport at a cost of US$ 45 for a one-way transfer. There are however some private taxis that can be taken directly from the airport. All delegates wishing to have their airport transfers arranged by the Congress logistics team should send their requests together with their arrival details to register.postharvest@gmail.com

CONFERENCE PACKAGE AND MEALS

Organizers will provide registered delegates with tea/snacks and lunches during the Congress sessions. The cost of these meals are fully covered within the Congress registration fees. Delegates will however be expected to pay for all their dinners at their respective hotels, except for the Gala Dinner which will be hosted at Safari Park Hotel on **30th March, 2017**. For further information on this please contact register.postharvest@gmail.com

EXHIBITION BOOTHS

Organizers will be providing 3mX3m size exhibition booths at a cost of **USD 500** per booth for Early Birds (bookings made before **28 February, 2017**) and **USD 600** for late bookers. 6mX3m size booths will also be provided at **US$ 1,000** for Early Birds and **US$ 1,200** for late bookers. Prospective exhibitors should send their booking requests to exhibition.postharvest@gmail.com. The deadline for booking exhibition booths for the Congress is **20th February, 2017.**

VISA REQUIREMENTS

Kindly note that there are some countries that require travelers to Kenya to acquire visas prior to travel. For further information on Kenya's visa requirements please see information below.

PAYMENTS DETAILS

All payments should be made to the following bank account of the Host Institution – University of Nairobi:
Bank Name: Kenya Commercial Bank
Branch: University Way Branch
Address: P.O Box 7206-00100 Nairobi
Beneficiary Bank SWIFT Code: KCB L KENX
Account No: 1104828960
Account Name: University of Nairobi Research Grants

In the transfer/remittance document, please indicate clearly **Postharvest Congress** and highlight what aspect of the Congress you are paying for. Delegates paying **registration fees** should clearly indicate that the payment is for their registration and send a copy of their bank slips to register.postharvest@gmail.com with a copy to register.postharvest@uonbi.ac.ke For **exhibition booths** please send copies of your transfer documents and payment slips to exhibition.postharvest@gmail.com. Please note that organizers **must receive** copies of your payment receipts to complete your registration.

NATIONALS THAT DO NOT REQUIRE VISAS

Nationals (Passport holders) of the following countries do not require visas to enter Kenya:

Barbados	Maldives	St. Lucia
Belize	Malta	Swaziland
Botswana	Mauritius	Seychelles
Brunei Darussalam	Namibia	The Gambia
Burundi	Nauru	Tanzania
Cyprus	Papua New Guinea	The Bahamas
Dominica	Rwanda	Tonga
Fiji Island		Trinidad and Tobago
Ghana	Samoa	Tuvalu
Grenada	St. Kitts and Navis	Uganda
Jamaica	Sierra Leona	Vanuatu
Kiribati	Singapore	Zambia
Lesotho	Solomon Islands	Zimbabwe
Malawi	South Africa (For less than 30 days stay)	St. Vincent and the Grenadines
Malaysia (For less than 30 days stay)		

The following countries have concluded visa abolition agreement with Kenya:

- **Ethiopia**
- **San Marino**

NATIONALS THAT REQUIRE VISAS TO ENTER KENYA

Nationals (Passport holders) of the following countries require visas to enter Kenya:

Albania	Germany	Norway
Algeria;	Greece	Oman
Andorra	Greenland	Pakistan
Angola	Guatemala	Palau
Antigua & Bermuda	Guinea	Panama
Argentina	Guinea Bissau	Paraguay
Australia	Haiti	Peru
Austria	Hong Kong (SAR)	Philippines
Bahrain	MACAU (SAR)	Poland
Bangladesh	Honduras	Portugal
Belarus	Hungary	Qatar
Belgium	Iceland	Reunion
Benin	India	Romania
Bhutan	Indonesia	Russia
Bolivia	Iran	Sao Tome and Principe
Bosnia & Herzegovina	Ireland	Saudi Arabia
Brazil	Israel	Serbia and Montenegro
Bulgaria	Italy	Slovakia
Burkina Faso	Japan	Slovenia
Cambodia	Guyana	Spain
Canada	Gabon	Sri Lanka
	Georgia	

Cape Verde
Central African Rep.
Chad
Chile
China (People's Republic)
Columbia
Comoros
Congo, Republic of the (Congo Brazzaville)
Costa Rica
Cote d' Ivoire/ Ivory Coast
Croatia
Cuba
Czech Republic
Denmark `
Djibouti
Dominican Rep
Democratic Republic of the (Congo Kinshasa)
East Timor
Egypt
El Salvador
Ecuador
Equatorial Guinea
Estonia
Finland
France

Jordan
Kampuchea
Kazakhstan
Kirghistan
Korea (South)
Kuwait
Laos
Latvia
Liberia
Liechtenstein
Lithuania
Luxembourg
Macedonia
Madagascar
Malagasy
Malta
Mauritania
Mexico
Moldova
Monaco
Mongolia
Morocco
Mozambique
Myanmar (formally Burma)
Nepal
Netherlands
Nicaragua
Niger
Nigeria

South Sudan
Sudan
Surinam
Sweden
Switzerland
Taiwan (Endorsement made on a paper visitor's pass)
Thailand
Togo
Tunisia
Turkey
Turkmenistan
United States of America
Ukraine
United Arab Emirates
United Kingdom
Uruguay
Uzbekistan
Vatican City
Venezuela
Vietnam
Yemen
Yugoslavia-and also Former States of Yugoslavia

REFERRED VISAS

Nationals (**Passport holders**) of the following countries shall have their visa applications referred to the Director of Immigration Services, Nairobi for approval. The processing varies from case to case. No expedited services for Referred visa applications.

Afghanistan
Armenia
Azerbaijan
Cameroon
Democratic People's Republic of Korea
Eritrea

Iraq
Kosovo
Lebanon
Libya
Mali

Palestine
Senegal
Somali
Syria
Tajikistan

COST OF VISA FEES

Single entry visa (business or Tousirm)

HOW TO APPLY

1. Go to **www.evisa.go.ke** and click on create eVisa account
2. Once Logged in, Select Department of Immigration services.
3. Select submit Application.
4. Select Kenyan Visa.
5. Select the type of Visa and read the Instructions Carefully.
6. Fill in the application form.
7. Pay Using visa card, MasterCard and other debit cards.
8. Await approval via email, then download and print the eVisa from your eCitizen account.
9. Present your printed eVisa to the immigration officer at the port of entry.

POINTS TO NOTE

1. Visa processing fee is non-refundable.
2. Incomplete applications will be rejected.
3. The possession of an eVisa is not the final Authority to enter The Republic of Kenya.
4. Engaging in any form of business or employment without a requisite permit or pass is an offence.
5. A visa is required prior to entry into The Republic of Kenya.
6. The e-Visa printout must be presented at the port of entry.

For further information on immigration issues affecting the Congress please contact: register.postharvest@gmail.com